

SECTION 001116 – INVITATION TO BID

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The Owner: Rochester Community School Corporation
690 Zebra Lane
Rochester, Indiana 46975

Project Architect: Viridian Architectural Design, Inc.
2020 E. Washington Boulevard
Suite 200
Fort Wayne, Indiana 46803

Notice is hereby given that **Rochester Community School Corporation** will be receiving sealed bids from Contractors for the **RCSC – Riddle Elementary - Mechanical Replacement**, located on the campus of Rochester Community School Corporation, Rochester, Indiana. **Bids will be received at the Rochester Community School Corporation Learning Center located at 1818 Park Road, Rochester, Indiana until 10:00 a.m. Thursday, February 15, 2018.** Bids will be opened in public immediately after receipt of bids.

A Pre-Bid Meeting will be held at 2:30 p.m. on Wednesday, January 31, 2018 at the Rochester Community School Corporation Learning Center. There will be no construction documents or specification provided at this meeting.

Bids shall be received from one prime contractor for all work as outlined in the Specifications and Construction Drawings.

Each bid proposal shall include all labor, material, and services necessary to complete the project in strict accordance with the Bid Documents as prepared and on file in the office of Viridian Architectural Design, Inc. The Owner reserves the right to reject any or all bids.

Bid documents may be obtained from Eastern Engineering, 1239 Wells Street, Fort Wayne, Indiana 46808 after 12:00 p.m. noon, Monday, January 22, 2018. Documents may be ordered through their website at www.easternengineering.com, or 1-866-782-4115

The refundable cost for each set of Bid Documents is **\$150.00** per set. **(Checks Made Payable to Rochester Community School Corporation.)** In order to obtain the refund for returned drawings and specifications, the drawings and specification must be turned in within ten (10) days of the bid due date. Drawings and specification must be returned in clean / unmarked condition.

Contractors will be allowed up to three (3) hard copy sets of Bid Documents, which they may retain throughout the bidding. Additional copies can be produced at the contractor's expense.

The Rochester Community School Corporation is tax exempt. The Owner will provide appropriate documentation to the successful contractor.

Bids shall be submitted on the forms provided by the Architect with all blanks filled in. Bid Form and other documents required to be submitted with the Bid shall be enclosed in a sealed envelope with the Bidders name, addressed to **Rochester Community School Corporation**, and shall be identified as "**Rochester Community School Corporation – Riddle Elementary - Mechanical Replacement.**"

Each Bid must be accompanied by a non-collusion affidavit as provided by law. Each Bid shall be accompanied by a certified Cashier's Check or Financial Surety Bond in the amount of five percent (5%) of the amount of the Bid, made payable to the Rochester Community School

Corporation to guarantee the School Corporation against default by such Bidder in complying with the terms of this notice and of its Bid.

Bids received after the designated time for closing will be returned unopened. Bids may be withdrawn prior to the designated time, but no bids shall be withdrawn for a period of **90** days thereafter.

The Contract form for the project will be AIA Document A101. See Supplementary Conditions for complete details.

Award will be made to the low, responsive, responsible bidder. The low, responsive, responsible bidder must be approved by the Owner and Architect upon review of the bids.

All applicable laws, ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the project shall apply to the project throughout.

Contractors shall note that this project is subject to the Common Construction Wage Act (effective July 1, 2015) for record keeping and all terms of this Act shall be followed in their entirety.

Contractors shall note that this project will require the inclusion of a 100% Performance Bond as part of their bid.

Each bidder is responsible for inspecting the Project site and for reading and being thoroughly familiar with the Contract Documents and Specifications. The failure of omission of any Bidder to do any of the foregoing shall in no way relieve any Bidder from any obligation with respect to their Bid.

The ONLY existing building inspection will be after the Pre-Bid Meeting on Wednesday, January 31, 2018 at 3:30 p.m. at Riddle Elementary.

END OF SECTION 001116